



# COVINGTON FIRE DEPARTMENT

## Emergency Medical Services Division

100 East Robbins St. Covington, Ky. 41011

Headquarters (859) 431-0462

Fax (859) 431-3315



*David J. Geiger, Asst. Fire Chief*

*Jason A. Murray, MD, Medical Director*

Students will abide by all of the following rules or forfeit their opportunity to complete clinical rotations with the Covington Fire Department. The Covington Fire Department does reserve the right to discontinue offering such opportunities to any student that the Covington Fire Department deems unfit for any reason.

1. Students must be 18 years of age or older to perform field internship.
2. Students will request ride dates online at [https://calendly.com/covington\\_fire](https://calendly.com/covington_fire). Students will receive e-mail confirmation of their request. Any necessary changes will be communicated via email.
3. The students will give at least 24 hours' notice prior to cancellation of a clinical rotation.
4. Any student that does not present for clinical rotation without proper prior cancellation will be marked absent. Students receiving 2 absences will forfeit their opportunity to complete clinical rotations with the Covington Fire Department.
5. Students must sign a HIPPA confidentiality agreement and Hold Harmless agreement, which will be in effect for the duration of their clinical rotation time as designated by their instructor, when reporting for their first clinical rotation.
6. Students will wear the designated class uniform or a white collared shirt, navy blue pants, black shoes, and school identification.
7. Students must bring a complete change of clothing, including pants, shirt, underwear, socks and shoes, in case of contamination (ie. Blood, vomit, bed-bugs, fleas, etc.)
8. It is recommended that students be prepared for inclement weather conditions.
9. Students must come prepared to learn and participate.
10. Students will follow the directions/instructions given to them by the Preceptor Paramedic and/or Company Officer.

The Covington Fire Department agrees to abide by the signed educational institutions contract; that will be reviewed, updated, and renewed annually. The Covington Fire Department also agrees:

1. To provide an educational experience that is beneficial to the student.
2. The Covington Fire department will provide all necessary PPE to the students, including a PPE fanny pack and cold weather jacket to use during their clinical experience.
3. The Covington Fire Department will provide a representative for the student and the school to contact with questions or concerns.

We look forward to providing your students a great educational experience. If you have any questions regarding the rules and regulations set forth herein, please feel free to contact me anytime.

David J. Geiger  
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City of Covington Kentucky Fire Department  
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